

15 October 2010

To: Board Members of the South Cambridgeshire Crime and Disorder Reduction

Partnership

Rick Hylton, Darcy Weaver, Vickie Crompton, Paul Howes, Tom Jefford, County Councillor David Jenkins, District Councillor Ray Manning, County Councillor Linda Oliver, County Councillor John Reynolds, and Chief Inspector David

Sargent.

Dear Sir / Madam

You are invited to attend the next meeting of **SOUTH CAMBRIDGESHIRE CRIME AND DISORDER REDUCTION PARTNERSHIP**, which will be held in the **SWANSLEY ROOM**, **GROUND FLOOR** at South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA on **MONDAY**, **25 OCTOBER 2010** at **10.00 a.m.** 

Yours faithfully

## IAN SENIOR

Democratic Services Officer, South Cambridgeshire Crime and Disorder Reduction Partnership

If you have any specific needs in relation to access to the agenda, for example large print, please let us know, and we will do what we can to help you.

### **AGENDA**

**PAGES** 

- 1. Election of Chairman (Support Officer)
- 2. Appointment of Vice-Chairman (Chairman)
- 3. Welcome and Introductions (Chairman)
- 4. Apologies for Absence

Philip Aldis, Paul Howes, Tom Jefford, Chief Inspector Dave Sargent, Helen Turner and Hannah Waghorn have sent apologies for absence.

5. Declarations of Interest (Chairman / All)

Democratic Services Contact Officer: Ian Senior 03450 450 500

Minutes of Previous meeting and Matters Arising (Chairman / All)	1 - 4
BUSINESS ITEMS	
Strategic Assessment (Michael Soper)	To Follow
Quarterly Updates (Task Group Leaders)	5 - 18
Update on 2010-11 Funding (Bridget Fairley)	19 - 22
Closer working with Cambridge Community Safety Partnership (Cllr Manning)	23 - 30
South Cambridgeshire District Council Scrutiny and Overview Committee Recommendations (Bridget Fairley)	31 - 32
INFORMATION EXCHANGE	
Update from Road Safety Partnership (Phil Rennie)	33 - 38
Forthcoming consultations (Chairman / All)	
Any Other Business	
<ul> <li>Proposed schedule of meetings for 2011 (Chairman / All)</li> <li>Tuesday 1 February 2011</li> <li>Tuesday 26 April 2011</li> <li>Tuesday 26 July 2011</li> <li>Tuesday 25 October 2011</li> </ul>	
	BUSINESS ITEMS  Strategic Assessment (Michael Soper)  Quarterly Updates (Task Group Leaders)  Update on 2010-11 Funding (Bridget Fairley)  Closer working with Cambridge Community Safety Partnership (Cllr Manning)  South Cambridgeshire District Council Scrutiny and Overview Committee Recommendations (Bridget Fairley)  INFORMATION EXCHANGE  Update from Road Safety Partnership (Phil Rennie)  Forthcoming consultations (Chairman / All)  Any Other Business  Proposed schedule of meetings for 2011 (Chairman / All)  Tuesday 1 February 2011  Tuesday 26 April 2011  Tuesday 26 July 2011

**OUR VISION** 

 We will make South Cambridgeshire a safe and healthy place where residents are proud to live and where there will be opportunities for employment, enterprise and world-leading innovation.

Each meeting will start at 10.00am in the Swansley Room, South Cambs Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA.

• We will be a listening Council, providing a voice for rural life and first-class services accessible to all.

# **OUR VALUES**

We will demonstrate our corporate values in all our actions. These are:

- Trust
- Mutual respect
- A commitment to improving services
- Customer service

# **GUIDANCE NOTES FOR VISITORS TO SOUTH CAMBRIDGESHIRE HALL**

While the District Council endeavours to ensure that visitors come to no harm when visiting South Cambridgeshire Hall, those visitors also have a responsibility to make sure that they do not risk their own or others' safety.

### Security

Members of the public attending meetings in non-public areas of the Council offices must report to Reception, sign in, and at all times wear the Visitor badges issued. Before leaving the building, such visitors must sign out and return their Visitor badges to Reception.

### **Emergency and Evacuation**

In the event of a fire, a continuous alarm will sound. Evacuate the building using the nearest escape route; from the Council Chamber or Mezzanine viewing gallery this would be via the staircase just outside the door. Go to the assembly point at the far side of the staff car park.

- Do not use the lifts to exit the building. If you are unable to negotiate stairs by yourself, the
  emergency staircase landings are provided with fire refuge areas, which afford protection for a
  minimum of 1.5 hours. Press the alarm button and wait for assistance from the Council fire
  wardens or the fire brigade.
- Do not re-enter the building until the officer in charge or the fire brigade confirms that it is safe to
  do so.

#### First Aid

If someone feels unwell or needs first aid, please alert a member of staff.

## **Access for People with Disabilities**

The Council is committed to improving, for all members of the community, access to its agendas and minutes. We try to take all circumstances into account but, if you have any specific needs, please let us know, and we will do what we can to help you. All meeting rooms are accessible to wheelchair users. There are disabled toilet facilities on each floor of the building. Hearing loops and earphones are available from reception and can be used in all meeting rooms.

#### **Toilets**

Public toilets are available on each floor of the building next to the lifts.

### **Recording of Business**

Unless specifically authorised by resolution, no audio and / or visual or photographic recording in any format is allowed at any meeting of the Council, the executive (Cabinet), or any committee, sub-committee or other sub-group of the Council or the executive.

## Banners, Placards and similar items

No member of the public shall be allowed to bring into or display at any Council meeting any banner, placard, poster or other similar item. The Chairman may require any such item to be removed.

## **Disturbance by Public**

If a member of the public interrupts proceedings, the Chairman will warn the person concerned. If they continue to interrupt, the Chairman will order their removal from the meeting room. If there is a general disturbance in any part of the meeting room open to the public, the Chairman may call for that part to be cleared.

### Smoking

Since 1 July 2008, the Council has operated a new Smoke Free Policy. Visitors are not allowed to smoke at any time within the Council offices, or in the car park or other grounds forming part of those offices.

### **Food and Drink**

Vending machines and a water dispenser are available on the ground floor near the lifts at the front of the building. Visitors are not allowed to bring food or drink into the meeting room.

## **Mobile Phones**

Visitors are asked to make sure that their phones and other mobile devices are set on silent / vibrate mode during meetings or are switched off altogether.